

**ANNUAL CREDIT CARD AUTHORIZATION  
FOR WOOD ROSE ACADEMY**

2007-2008 SCHOOL YEAR



FAMILY NAME \_\_\_\_\_  
LAST PARENTS' FIRST CHILDREN'S GRADES 2007-2008

1. Parents agree that ALL financial obligations, including scrip, tuition, fees, auction, PVP hours, Extended Care, will be met in a timely manner, as set forth in the policies of the school.
2. If payments cannot be met in a timely manner, it is the parents' obligation to contact the Principal or Bookkeeper to make alternative arrangements. See the Handbook and Enrollment Contract for financial policies and notification procedure.
3. Parents will provide a working credit card number and authorization for processing late payments. The school will charge the credit card number if a payment is late by more than 30 days. This credit card payment will include late fees if applicable.
4. Financial aid is available on a work/study basis to qualified families. Requests for financial aid applications should be made to the Principal. All financial aid applications must be fully documented according to the work/study program guidelines. All applications will be kept confidential.
5. Failure to meet any of the financial obligations according to the Financial Policy in the Handbook will result in withholding of report cards and transcripts, or an immediate request for removal of the child/children from the school.

Credit Card Type: \_\_\_ Master Card \_\_\_ Visa \_\_\_ Discover \_\_\_ American Express

Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_/\_\_\_

Name on Credit Card \_\_\_\_\_

Please charge my credit card on the 1<sup>st</sup> of each month for the monthly tuition amount due.

Please charge my credit card on the 10<sup>th</sup> of each month for the childcare charges due for the preceding month.

Signature of Card Holder \_\_\_\_\_

Name of Card Holder \_\_\_\_\_

This information will be held in a secure location, not in the student's file.

OFFICE USE  
Verified by \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN TO THE SCHOOL OFFICE BY JULY 10, 2007**